

**TENDER NO. SPL / 2018 09-0060 DT-04/09/2018**

Saraswasti Press Ltd. invites sealed offer from genuine buyers of paper scrap for disposal of following items from our unit-I press for the period 1<sup>st</sup> October 2018 to 31<sup>st</sup> March, 2019: List of items (1) Trimming Paper / Printed Forms / Obsolete Books & Forms (excluding Newsprint), (2) Reel Top Waste Paper (White), (3) (a) Reel End Paper, (b) Reel core in different sizes (Average core weight 2.4kg), (4) Newsprint Trimmings / Newsprint Printed Forms / Newsprint Obsolete Books / Newsprint Top waste / Newsprint Reel End paper & Core and all kinds of Packing Board / Wrapper and spiral white cuttings from perfect binding, (5) Water soaked scrap paper / core & cover & paper dust from perfect binding machine, (6) Rejected Aluminium Plate, (7) Plastic Wrapper/ chat & bags, (8) Ink/ chemical: empty tin & plastic container. Tender should be submitted separately along with EMD for 3 lakhs payable by DD in favour of Saraswaty Press Limited. Tender form can be collected From website or Purchase Deptt.. Tender should be submitted within 19<sup>th</sup> September, 2018 by 2pm to the Purchase Committee, Sarasawaty Press Limited, 11, B. T. Road, Kolkata-700056, Phone: 2564-7469. The company reserve the right to accept, negotiate or reject any or all offer with any vendor at its own discretion.

# **SARASWATY PRESS LIMITED**

**(Govt. of West Bengal Enterprise)**

11, B.T.ROAD, KOLKATA-700056

## **TENDER ENQUIRY**

Tender Enquiry No.09/2018

Date: 04.09.2018

Tender No.SPL/201809-0060 dated-04/09/2018

Last Date of submission of Tender: 19/09/2018 by 2 PM

Opening Date : 19/09/2018 at 3 PM

Ref: Advertisement published in The Statesman dated 05/09/2018 and SPL website dated 04/09/2018.

Re : Tender for various types of Waste paper/Trimming & Materials.

1. The tender should be submitted in sealed cover super scribed as “ Sale of Waste Paper, ----- tender enquiry”.
2. Only interested parties who are capable to uplift entire quantity of waste paper stock may submit their highest quotation in our tender box against this tender enquiry for purchase of all items as listed in second part of this tender enquiry within the stipulated date and time mentioned above. Tenderer should quote for all 8 (eight) items, otherwise tender will be treated as non-responsive and invalid.
3. This tender enquiry has two parts. Part-I is the terms & conditions and other details for sale of scrap items and Part-II contains the list of items proposed to be sold.
4. One authorised representative of the participating firm may attend the opening of the tender.
5. The Tender form shall be submitted along with a Demand Draft/Pay Order for Rs.3,00,000/- (Rupees Three Lakh) towards Earnest Money Deposit in favour of “Saraswaty Press Ltd” payable at Kolkata”.
6. The tender form shall be completed in all respect and should be signed with date by the Authorized Signatory of tenderer on all the pages.
7. The offer price shall be quoted for the scrap on per Metric Ton basis on “as is where is basis”

8. The tender shall be awarded based on the highest offer received for individual item/stock calculated as below:

Weightage factor will be considered against each item of scrap for all 8 items as per table given below. Item wise rate offered by tenderer will be multiplied by weightage factor and highest total so calculated will be considered as H1. H1 bidder best on the formula calculated below will be awarded the tender for all eight items.

S/I No	Items Name	Weightage factor
1	Trimming Paper / Printed Forms / Obsolete Books & Forms (excluding Newsprint)	8
2	Reel Top Waste Paper (White)	1.3
3	(a) Reel End Paper,	0.1
	(b) Reel core in different sizes (Average core weight 2.4kg)	0.1
4	Newsprint Trimmings / Newsprint Printed Forms / Newsprint Obsolete Books / Newsprint Top waste / Newsprint Reel End paper & Core and all kinds of Packing Board / Wrapper and spiral white cuttings from perfect binding	0.1
5	Water soaked scrap paper / core & cover & paper dust from perfect binding machine	0.1
6	Rejected Aluminium Plate	0.1
7	Plastic Wrapper/ chat & bags	0.1
8	Ink/ chemical: empty tin & plastic container	0.1

9. For successful tenderer, this earnest money will be converted into security deposit. No interest shall be paid on any earnest money by the company, the security deposit shall be returned after successful completion of the contract. For Unsuccessful tenderer EMD will be returned to the party on submission of the requisite documents. If any successful bidder refuse to accept the order or discontinues to lift the materials during the pendency of the contract, security Deposit amount will be forfeited.
10. To indicate the successful completion of the contract a successful completion certificate will be issued.
11. The company reserve the right to accept or reject any or all the offers without showing any reason whatever or negotiate any offer with any tenderer. The decision on selection of successful tenderer and fixation of price by the company will be final and binding
12. Offer should remain valid from 1<sup>st</sup> Oct, 2018 and offered price should remain valid till 31<sup>st</sup> March,2019.
13. Inspection of the scrap items etc. shown in Part – II of this tender enquiry may be made through the Security Department.

14. On the getting of sales order, the party shall accept the same and execute the contract immediately on 'as is where is basis'.
15. Procedure for disposal of Scrap: a. The successful Tenderer shall deposit a lump sum amount in Rupees calculated on the basis of approximate quantity for individual category of scrap by way of Demand Draft/ Pay Order/ A/c transfer in favor of "Saraswaty Press Ltd" payable at Kolkata. Receipt for such deposit should be collected from Accounts Department. It may be noted that the quantity will be assessed approximately against individual category of scrap and shall be considered as approximate quantity but the actual payment would be calculated on the basis of actual quantity of scrap to be lifted. In case the actual quantity is less than the approximate quantity the balance amount would be returned. In case actual quantity is more than the approximate quantity, the balance has to be deposited by the tenderer before taking the delivery. The truck for Scrap lifting and carrying shall be arranged by tenderer at their own cost. The tenderer shall have to make arrangement for loading of scrap to truck by employing their own staff and at their own cost and Saraswaty Press Limited will not pay any charges for the same. Prior to the loading of scrap on the Truck, the empty Truck shall be taken to a nearby Weighing Bridge ( Dharam kanta) for weighing in presence of official from Saraswaty Press Ltd. The loaded truck would again be sent to the weighing scale ( Dharam kanta) for weighing, and the weight of material would be calculated for payment of quantity of scrap based on the quoted price. The vehicle of the tenderer carrying the scrap will be checked at the gate by the security of Saraswaty Press Limited.
16. All taxes as applicable, shall be paid extra by the successful tenderer
17. The entire quantity of accumulated scrap paper/Trimmings etc/waste materials has to be removed regularly as per instruction of Delivery & Despatch Section of Saraswaty Press Limited.
18. Failure by the party to remove the material(s) during the stipulated period of time or in desired manner due to his own fault, shall lead to cancellation of the contract automatically and in such a case the Security Deposit of the party would be forfeited. No claim of the party, under normal circumstances, shall be entertained.
19. Tender from those contractors, who have earlier failed to execute the awarded contract, will not be accepted.
20. The company reserves the right to postpone delivery of materials for the time being, without being liable for any compensation to the party or parties concerned.
21. The Contract however shall be governed by the force majeure clause.
22. In the event of any dispute the same may be resolved in Arbitration as per provisions of THE ARBITRATION AND CONCILIATION ACT, 1996 read with THE ARBITRATION AND CONCILIATION (AMENDMENT) ACT, 2015 and if unresolved and referred to Court then the legal matter shall be subjected to the jurisdiction of Hon'ble High Court at Kolkata only.

Signature :

Designation :

Enclo: Part-II (List of items)

PART-II

The Purchase Committee

Saraswaty Press Limited (Unit-I)

11, B.T.Road

Kolkata-700056

Sir,

We offer the following rates for your consideration.

Sl No	Particular	Weight Factor	Rate to be quoted	Rate excluding applicable GST
1	Trimming Paper/Printed forms/obsolete books & Forms (excluding Newsprint)		Per M.T	
2	Reel Top Waste Paper (White)		Per M.T	
3	a. Reel End paper		Per M.T	
	b. Reel Core in different sizes ( Avg. Wt. 2.4 Kg)		Per M.T	
4	Newsprint trimmings/ Newsprint printed forms/ Newsprint obsolete books/ News print top waste/ Newsprint reel end paper & core and all Kinds of packing board/ wrapper and spiral white cuttings from Perfect binding		Per M.T	
5	Water soaked scrap paper/ core & cover & paper dust from Perfect Binding Machine		Per M.T	
6	Rejected Aluminium Plate		Per Kg	
7	Plastic Wrapper/ Chat & bags		Per Kg	
8	Ink/ Chemical: Empty tin & plastic container		Per Kg	

You Faithfully,

Signature with Rubber Stamp

DD No

Date:

GST No.

Pan No.